s ANDARD FOR Approved For Release 2009/10/02 : CIA-RDP61-00442A000100020010-7

Office Memorandum • UNITED STATES GOVERNMENT



TO	:
THROUGH	:

Director of Training

Deputy Director of Training

FROM:

Deputy Registrar/TR

25X1

SUBJECT:

Weekly Activity Report No. 41 21 October - 27 October 1959

DATE: 29 October 1959

I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:

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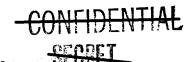
1. attended the Inter-Departmental Training Group meeting on 27 October. His detailed report thereon has been separately submitted.

2.	got involved in		proposed d	ismissal
from	Basic	ourse on	"unsuitabil:	ity" (LAT:
	ounds. Because	is earn	arked for a	n overseas
assignment in	which some capaci	ty in	is virtually	y essen-
	recommended that			
rather than LA	S class instructi	on be given	The	estimated
cost of such e	xternal training	would be some	where in the	e range
	the latter fig			
tive speech tr	aining combined v	rith).	Responsive	to
			continuanc	ce in the
class for a for	-		stated 1	that FE
	pay for tutorial	instruction i	or	nor ap-
prove a reques	t therefor.)			-
				25X1

3. formerly of the A&E Staff, was welcomed into the Registrar Staff on Monday, 26 October. She is presently assigned to the Standards Branch where she can and will render worthy service in connection with this Staff's increased responsibilities for updating OTR regulatory issuances.

4.		has in	formed us	that. s	as a re	sult of a
	on he held	with		DD/	P has	withdrawn
its earl	ier appeal	that Form	73, Requ	est for	Intern	al Train-
	printed and					

25 YEAR RE-REVIEW



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25X1	revision of OTR Regulation	s that draft copies of a proposed "Publication of Office of en transmitted to all OTR compo-
25X1	6. reg with the same quantity of wo ing up the catalog copy, Nov	ports that the week has been filled ork as usual, with emphasis on linwember-December Bulletin text, adags to inquiries, and with two less
25X1	persons to do it.	has most commendably kept level resatile jack-of-all-activities.
25X1	ternal management programs, prepare a table of Agency-ac	ty, interested in specifics of ex- has requested to eccepted management programs showing sites (which will include OTR's
25X1	Georgetown Hospital this Sat	ected to be discharged from the curday, the 31st. Her physician able to return to work until the
25X1	9. Mrs. to her post, ratner abrupt⊥y	returned ending her brief honeymoon.
25X1	rule that external training should not be paid for out o	ole to implement the long-standing on an audit (not for credit) basis of OTR funds. 25X1 the USDA course in Biochemistry,
25X1 25X1 25X1 25X1	informally requested he be a	llowed to change from a "for credit" ecked with
25X1	11. has ar attend the Air Force Reading	ranged for three Agency employees to Improvement Course at the Pentagon, This is a part-time course (one hour

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25X1	Office of Communications employees to take a special course in The best facility for this training seems to
25X1	be
20/(1	is working out the details with
25X1	13. The paper work has been completed for 17 OSI and DD/P personnel to attend a 3 1/2 day Weapons Orientation Program at the Dugway Proving Grounds, Utah, the week of 8 November 1959. facilities are to be utilized, thus making the total cost of the program for OTR about \$450, which represents the per diem allowance at the reduced rate of \$6. That figure was obtained from our Army contact, who regularly sends personnel to Dugway.
25X1	14. The Filing Workshop, DD/S, was conducted on Monday, 19 October, with 40 students attending. One-fifth of the class was from OTR: represented the Registrar Staff.
7	15. During the week 21 October - 27 October 1959, there were 1,074 persons enrolled in OTR conducted training:
	356 enrolled in 54 classes (9 languages) voluntary
	211 enrolled in 44 classes (15 languages) internal
	263 enrolled in 11 classes, Intelligence School
	91 enrolled in 6 classes, Operations School
	6 Training Officer Orientation
	46 from other Government agencies (39 in USEFUL)
	22 Dependents